

SEA ISLE PARK NEIGHBORHOOD ASSOCIATION (SIPNA)

MEMPHIS, TENNESSEE

CONSTITUTION

Rev. May 2023

ARTICLE I – NAME

The name of the organization shall be: SEA ISLE PARK NEIGHBORHOOD ASSOCIATION

ARTICLE II – BOUNDARIES

The boundaries of this association shall be defined as:

Bounded on the west by the east side of Mount Moriah Road

Bounded on the north by the Southern Railroad to I-240

Bounded on the east by I-240

Bounded on the south by I-240

ARTICLE III – PURPOSE

The purpose of the Association shall be:

- A. To maintain the area as a stable, residential neighborhood;
- B. To protect and promote the best interests of the residents;
- C. To promote and strive for the improvement and betterment of all public facilities and services within said boundaries;
- D. To promote and encourage a cohesive community and civic spirit;
- E. To foster good will and friendship among all the residents within said boundaries;
- F. To establish a unified, positive approach to the maintenance of the residential quality of the area and demonstrate the importance of safe guarding stable urban neighborhoods;

- G. To promote a sense of community pride and to cooperate with city, county, and state officials, and with other civic and public organizations for the general welfare of the entire community;
- H. To encourage desirable neighborhood businesses in existing commercial areas and to resist encroachments upon properties in currently zoned residential areas.

ARTICLE IV – POLICY

- A. The Association will not engage in or endorse individuals for political office, but this shall not prohibit the Association from adopting a position on issues that affect its purpose as stated above.
- B. The Association may engage in the raising and contribution of funds only if these funds are used for the maintenance for the Association and for the benefit of the neighborhood.

ARTICLE V – MEMBERSHIP

- A. To qualify for membership, an individual or a household must:
 - 1. Own residential property and/or reside in the area;
 - 2. Own or operate a commercial enterprise within the area;
- B. A Member is an individual or household who meets the above requirements and has paid dues covering the current calendar year.
- C. The categories of full membership are:
 - 1. Individual – one person 18 years or older shall be entitled to one vote.
 - 2. Household – all related persons residing at a single address may join as a Household membership rather than individually. Each individual over the age of 18 from a dues-paying Household shall be entitled to one vote.
 - 3. Owners and/or operators of commercial establishments within the area shall be entitled to one vote.

ARTICLE VI – DUES

- A. The Annual Dues of the Association shall be set by the Board of Directors at the first meeting of each calendar year.
- B. Any member who shall be in arrears in payment of dues for a period of thirty (30) days shall be ineligible to vote at any meeting until such arrearage is paid.

ARTICLES VII – FISCAL YEAR

The fiscal year of this Association shall coincide with the calendar year.

ARTICLES VIII – OFFICERS AND BOARD

- A. The officers of the Association shall be President, First Vice President, Second Vice President, Recording Secretary, Corresponding Secretary, and Treasurer, and shall be duly qualified members.
- B. The Board of Directors (hereafter called the Board) shall consist of the officers and three (3) representatives from each of Districts 67 1, 67 2, 67 3, and two (2) at large Owner/operators of commercial enterprises within the area, and chairmen of any standing committees established by the President or Board of Directors. Each member of the Board shall have one vote.
- C. An Advisory Board comprised of all duly qualified past presidents shall meet quarterly to discuss the business, status, and objectives of the Association.
- D. The President shall, with the concurrence of the Board of Directors, appoint a duly qualified member to fill any vacant position. Such individual shall serve until the next regular election. At that time there shall be an election to fill the remaining portion of the unexpired term.
- E. The Officers and Directors shall be elected at the annual meeting of the Association and shall take office immediately upon conclusion of said meeting. The Officers shall serve for a term of two (2) years or until their successors are elected or appointed. The Representatives from each District shall be elected for a two (2) year term. Two Representatives from each District shall be elected in odd years and one Representative from each District shall be elected in even years.

ARTICLES IX – DUTIES OF THE BOARD OF DIRECTORS

- A. The President:
 - 1. Shall preside at all meetings of the Association and the Board of Directors.
 - 2. Shall be the chief executive officer and have general management of this Association, charged with the duty of supervising all of its functions, subject to the orders of the Board of Directors.
 - 3. Shall designate and appoint committees as may be required.
 - 4. Shall be ex officio member of all committees except the nominating committee.

5. Shall perform all other duties as from time to time may be assigned to him or her by the Board.
- B. The First Vice President:
1. Shall, in the absence of the President, perform the duties and exercise the powers of the President.
 2. Shall assist the President in preparing programs for meetings.
 3. Shall perform such other duties and have such other powers as may, from time to time be assigned by the Board.
- C. The Second Vice President:
1. Shall serve as membership chairperson.
 2. Shall perform such other duties and have such other powers as may from time to time be assigned by the Board.
- D. The Recording Secretary:
1. Shall record or cause to be recorded all votes and the minutes of all proceedings in a book kept for that purpose.
 2. Shall perform all other duties as may be assigned by the President, under whose supervision he or she shall be.
- E. The Corresponding Secretary:
1. Shall, subject to the direction of the President, carry out all correspondence on behalf of Sea Isle Park Neighborhood Association.
 2. Shall perform all duties as may be assigned by the President, under whose supervision he or she shall be.
- F. The Treasurer:
1. Shall collect all membership dues and contributions, and shall have care and custody of all funds and property of the Association, such funds and property shall be disbursed by the Treasurer only upon order of the Board of Directors or the President.
 2. Shall keep full and accurate records.
 3. Shall deposit all receipts in the name of and to the credit of the Association such depositories as may be designated by the Board.
 4. Shall disburse the funds of the Association as authorized by the Board.
 5. Shall render to the President and the Board an account of all transactions as Treasurer for the preceding year, and report on the financial status of the Association.
- G. The Board of Directors:
1. The affairs and business of this Association shall be managed by the Board of Directors.

2. The Board of Directors shall meet at least four (4) times per year or on call of the President.
3. Shall act on all matters arising in the intervals between regular or special membership meetings, and shall report such action at the next regular meeting or special membership meeting.
4. Shall have the responsibility of administering the objective of the Association.
5. Shall have a quorum when a majority of the Board members are present.
6. All officers and Directors are expected to attend regularly the Board of Directors meetings.

ARTICLE X – MEETINGS

- A. At least one (1) general membership meeting (the "Annual Meeting") shall be held each year. The dates, times, and locations of all meetings shall be set by the President with approval of the Board.
- B. Additional meetings of the Association shall be called at such time as the Board elects by majority vote.
- C. In the event of any conflict between applicable law and the Association's Constitution and/or Bylaws, the Association shall comply with applicable law and the conflicting provision of the Constitution and/or Bylaws shall be rendered null and void.